

Following documents are required to be attached with Direct Contracting proposal:

1. Proprietary Article Certificate (PAC) signed by the competent authority on the Institute Letter Head (Format attached).
2. Justification by the Indentor and countersigned by the Director of the Institute (in case of ICAR Institute) stating clearly as to:
 - ❖ Why the specific brand of equipment/software is only suitable for the purpose?
 - ❖ Why the consortia does require the specific features that make 'other makes' unsuitable?
 - ❖ And no alternative brand/ make is available that will suit the purpose of the project?
3. Proprietary Article Certificate by the supplier.
4. Proforma Invoice of the supplier with all terms and conditions.

**Proprietary Article Certificate (PAC)
for procurement of Goods/equipments**

1.	Description of Goods/Equipments	:	
2.	Sanction Letter No.	:	
3.	Quantity	:	
4.	Estimated cost (in INR)	:	
5.	Manufacturer's Name and Address	:	
6.	Name of Local Agents, if any	:	
7.	I approve the above purchase and I certify that :-		
(i)	The recommended equipment/software (write only what is applicable) has the necessary features required to meet the specific needs of the sub-project;		
(ii)	These features are not available comprehensively in any other equipment/software (write only what is applicable);		
(iii)	The equipment/software (write only what is applicable) is of a proprietary nature and can only be obtained from (write the name of the supplier); and		
(iv)	The costs are reasonable and financially acceptable.		

Date:- _____

Signature-----
Name & Designation of Officer

Place : _____

Note : To be signed by Director/Vice Chancellor/Dean